

BOARD OF DIRECTORS

Meeting Minutes

February 18, 2021 6:00 PM.
Crestline Sanitation District, Meeting Room
24516 Lake Drive, Crestline, CA 92325

CALL TO ORDER: Director Pederson calls the meeting to order at 6:00 PM.
Director Flores leads the Pledge of Allegiance.

PRESENT: President: Donald Pederson
Vice President: Gilbert Flores
Treasurer: Daniel Dobrescu
Secretary: Joseph Jackson
Director: Eric Stone

STAFF PRESENT: Office Administrator: Rosemarie Garcia
Chief Operator: Nathan Burwell

Audience Members: See Attachment-A.

1. Consent Agenda:

A. February 18, 2021 Agenda, Approval.

MOTION: Director Pederson motions to move Agenda Items-3A, 3B & 3C New Business to Item-12 Third Party Contracts, as these items concern competitive contract proposals. Director Dobrescu seconds the motion.

ACTION: Motion approved upon unanimous vote.

B. January 21, 2020 Minutes, Approval.

MOTION: Director Pederson motions to approve the minutes as presented. Director Flores seconds the motion.

ACTION: Motion approved by majority vote, Directors Jackson and Stone abstaining.

2. Old Business: None

3. New Business: None

4. Financial Report, January 2021:

DISCUSSION: The Board reviews the financial reports. OA Garcia explains the bank account reconciliation variances. Director Pederson reports that as of January 31, 2021 (9 months into FY), we have received 80% of projected revenue. Total expenses are 81% of projected. Director Pederson tentatively schedules an internal FY 2021-22 budget meeting for 3/9/2021.

MOTION: N/A

ACTION: N/A

5. Operations and Production Report, January 2021:

A. Field Operations Report

- Verified and replaced dead meter at 22052 Crest Forest Dr.
- Replaced 4 broken concrete meter lids with steel lids.
- Replaced 2 old gate valves with lockable brass curb stops at 440 Willow Witch and 143 Running Springs Lane.
- Trimmed tree branches and cleaned up tree debris at Upper Burnt Mill and Jobs properties according to County abatement notices.
- Repaired leaking fitting and serviced air vac at the intersection of East Buckthorn cross street Crest Forest Dr.
- Pumped rain water out of vaults in front of office and Waters Dr.
- Moved and raised (SCADA) antenna at Sawpit to get better signal.
- Walked Lovers well lines (1" Poly) and found two holes from animals chewing through. Repaired holes and trimmed trees/branches around line path.
- Replaced meter and angle stop at 167 Hansen circle.
- 21727 Devils Canyon Rd. Construction meter usage. (570 cubic feet)
- Checked chlorine residual and flushed dead end on Lookout Ln. (16 cubic feet)
- Cut down tree next to tank 1 at Lovers.
- Put up no trespassing and no parking signs at Sawpit and Upper Burnt Mill sites.
- Removed snow at sites and office.
- Replaced 6 old (1984) meters.
- CLAWA pumps, turned on 1/5 9:00am at 41.5gpm. Turned off 1/13 9:00am.
- CLAWA pumps, turned on 1/25 9:00am at 21.5gpm.
- Marked out 9 Dig Alert tickets, 6 Edison replacing power poles/anchor and 3 residential.
- All water samples taken for January and reported to State Water Resources Control Board reveal all samples taken are fine and under MCL.

B. Production Report

Domestic Production in January was 225,935 cubic-feet (39.1 gpm). Purchased water (CLAWA) was 89,104 cubic-feet (15.4 gpm), for a total of 315,039 cubic-feet (54.5 gpm) to the system. CLAWA is presently on at 10 gpm.

6. Public Comment:

A. Shareholder Cheryl Turpin submits (2) public comment cards, overlapping in content.

1. Relating to a Board Action Request submitted by Mrs. Turpin on 1/14/2021, Mrs. Turpin asks why this Request was denied, but rather addressed as Public Comment at the 1/21/2021 meeting. Director Pederson indicates that the Request relating to safety concerns was neither approved or denied as it did not include any request that the Board would likely need to take action on, but rather contained questions/concerns more suitable for Public Comment.

2. Relating to Mrs. Turpin's question at the 1/21/2021 meeting concerning absence of signage on Company Vehicles, Mrs. Turpin states she has since seen signage on vehicle(s), but asks why there was no response from Board/Director Flores to her concern, and that she would like the outcome recorded. Director Flores indicates that the Company has purchased magnetic signage with logo and phone numbers for Company vehicles (as referenced in the 1/21/2021 meeting minutes).

3. Mrs. Turpin's comment card(s) goes on to read *"His (President Pederson's) comments were racist, defamation of character, refused to discuss safety subject further and dismissed from meeting 1-21-2021"*. Director Pederson indicates that Mrs. Turpin's concerns about safety were in fact heard and responded to at the 1/21/2021 meeting as part of Public Comment (as recorded in the 1/21/2021 meeting minutes). Mrs. Turpin now agrees the topic was discussed to her satisfaction, but is upset that it was not an agenda item.

4. Relating to Mrs. Turpin's assertion that Director's Pederson's comments were "racist" and constituted "defamation of character", Mrs. Turpin's explanation is unintelligible and she cannot recount what racist or defamatory comments she is referring to, other than to indicate she felt that because she is a woman, her concerns/comments were not being taken seriously.

5. Mrs. Turpin asks for a copy of the specific law relating to the statement found on the Agenda (under Public Comment); *"...however the Board is prohibited by law from discussing or taking action on any item that does not appear on this agenda."* Director Pederson indicates that this requirement is part of the Corporations Code (Mutual Water Company Open Meeting Act), and that he will provide a copy.

(26-minutes).

7. Announcements:

A. Director Pederson stated the next Regular Meeting is tentatively scheduled for March 18, 2020 at 6:00 p.m.

Adjourn to Executive Session

MOTION: Director Pederson motions to adjourn to executive session at 6:45pm. Director Dobrescu seconds the motion.

ACTION: Motion approved upon unanimous vote.

8. Shareholder Matters: N/A

9. Memberships Canceled/Issued:

MEMBERSHIP CANCELATION/ ISSUANCE, CHANGE IN OWNERSHIP

Account:	Cert# Cancelled:	Cert# Issued:
1. 5-735	010184A	010917A
2. 1-170	7964A	010935A
3. 6-496	010483A	010937A
4. 7-237	8037A	010938A
5. 1-780	010709A	01098A
6. 11-171	010896A	010949A

DISCUSSION: None

MOTION: Director Pederson motions to approve cancellation and issuance of Memberships associated with the accounts as listed. Director Flores seconds.

ACTION: Motion approved upon unanimous vote.

MEMBERSHIP ISSUANCE, NEW ACCOUNT

Account:	Cert# Cancelled:	Cert# Issued:
1. 6-646	-	010941A

DISCUSSION: None

MOTION: Director Pederson motions to approve issuance of Memberships associated with the accounts as listed. Director Dobrescu seconds.

ACTION: Motion approved upon unanimous vote.

MEMBERSHIP CANCELLATION, VIOLATION OF RULES AND REGULATIONS

Account:	Cert# Cancelled:	Cert# Issued:
1. 99-6432	7687A	

DISCUSSION: The Board and Staff review the circumstances surrounding cancellation for delinquency of membership fees.

MOTION: Director Pederson motions to approve cancellation of Memberships

associated with the accounts as listed. Director Dobrescu seconds.

ACTION: Motion approved upon unanimous vote.

MEMBERSHIP REISSUED FOR CONTIGUOUS PROPERTY

Account:	Cert# Cancelled:	Cert# Issued:
1. 6-700	010585A	010955A

DISCUSSION: Director Pederson explains the circumstances of the reissuance, including that parcels across the street from subject property do not constitute *contiguous property* per the definition contained in the Rules & Regulations, and therefore are not included in this reissuance.

MOTION: Director Pederson motions to approve cancellation and issuance of Memberships associated with the accounts as listed. Director Dobrescu seconds.

ACTION: Motion approved by majority vote, Director Stone abstaining.

10. Personnel Matters: N/A

11. Legal Matters: N/A

12. Third Party Contracts:

A. FY 2020/2021 Audit Proposals.

DISCUSSION: The Board and Staff review (2) proposals for the FY 2020/21 audit and tax preparation. OA Garcia reports that Smith Marion & Co., our auditor for the past several years, did not submit a proposal in time for this meeting.

MOTION: Director Pederson motions to approve the Eadie & Payne LLP proposal. Director Jackson seconds.

ACTION: Motion approved upon unanimous vote.

B. Job's Peak Tank Inspection Proposals.

DISCUSSION: The Board and Staff review (2) proposals for the interior/exterior inspection of the Jobs Peak tank. CO Burwell reports that (1) proposal was not submitted in time for this meeting.

MOTION: Director Flores motions to approve the Superior Tank proposal. Director Dobrescu seconds.

ACTION: Motion approved upon unanimous vote. Director Pederson asks CO Burwell to see if Superior can complete the inspection by the end of March.

C. Corrosion Control Study Proposals.

DISCUSSION: The Board and Staff revisit (3) proposals for a Corrosion Control Study (CCS) mandated by the State water Resources Control Board – Dept. of Drinking Water (SWRCB-DDW), that had been reviewed at the 1/21/2021 meeting. Director Pederson reports that the DDW has still not made a determination as to whether or not we still need to perform the CCS, but that most recent communications indicate that it will be a few more weeks. Director Pederson explains that we have a current deadline of 8/24/2021 for completion of the CCS should it still be required, and that all of the proposals indicate an early March start date to support that schedule. He suggests we pre-approve (2) proposals, in order of preference, subject to DDW guidance on necessity and scope.

MOTION: Director Pederson motions for tentative approval of both the Confluence Engineering and Corona Environmental proposals (in order of preference), the award to be determined by Director Pederson subject to DDW guidance on necessity and scope. Director Stone seconds.

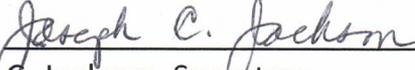
ACTION: Motion approved upon unanimous vote.

ADJOURNMENT

MOTION: Director Pederson motions to adjourn the Executive Session at 7:42pm. Director Dobrescu seconds the motion.

ACTION: The Meeting was adjourned upon unanimous vote.

Approved:  Date: 3/18/2021
Donald Pederson, President

Attest:  Date: 3/18/2021
Joseph C. Jackson, Secretary