

*BOARD OF DIRECTORS*  
*MEETING MINUTES – REGULAR MEETING*

Date: September 22, 2011 Time: 7:00 PM.

Location: CRESTLINE VILLAGE WATER DISTRICT

- CALL TO ORDER:** President Dahlstrom called the meeting to order at 7:02 PM
- PRESENT:** President Perry Dahlstrom  
Secretary Wilfred Steiner  
Treasurer Donald Pederson
- ABSENT:** Vice President Ronald Albright  
Director Paul Hartman
- STAFF:** Accountant – Angela Forder
- CONSULTANTS:** General Manager – Sonny Gowan  
Administrative Consultant – Rhiannon Gowan
- AUDIENCE MEMBERS:** See Attached Exhibit "A"

## *PUBLIC COMMENT*

### **PUBLIC COMMENT CARDS:**

1. Shareholder Jim Morrison submitted a public comment card regarding the status of the share registry review and inquired about the status of current Board member shares. Jim also stated he believes the by-laws indicate every Shareholder should have been assessed the one-time charge.

**DISCUSSION:** Director Dahlstrom indicated the share registry review is an ongoing process as properties change hands on a daily basis. The registry is as accurate as it can be and the office will continue to perform reviews. Administrative Consultant Rhiannon Gowan further explained that part of the challenge is once a review is completed, the shareholder may buy/sell land without notifying the office, making the review process ongoing. Director Dahlstrom addressed Jim's question regarding board member share status indicating the board is in process of resolving the issue with Director Albright's shares. Easement documents are in legal review with intention to set up a standard format and property valuation for easements. Shareholder Maureen Mann raised a question regarding whether or not Director Albright had purchased the additional shares required. Director Dahlstrom indicated the share purchase and sale of easement would occur at the same time for record keeping purposes.

**ACTION:** None

2. Shareholder Laurel Smith submitted a public comment card regarding her shareholder request on May 11<sup>th</sup>, which has not received a written response. Did Director Albright have title insurance to help absorb some of the costs and resolve this issue?

**DISCUSSION:** Director Dahlstrom responded that the board is unaware of the insurance Director Albright may have had when he originally purchased the land. Ms. Smith asked why Director Albright remains on the board when he is not in good standing. Director Dahlstrom indicated that the property and share purchase were completed prior to the company having a standardized easement policy in place. Ms. Smith requests that a written response be sent to her. Director Dahlstrom indicates

that the issue is in the process of being resolved that the easement is currently in legal review, and a written response is not available at this time.

**ACTION:** None

3. Shareholder Laurel Smith submitted a public comment card regarding her suggestion that former employee Casey be reconsidered for the General Manager position.

**DISCUSSION:** Director Dahlstrom replied that the board is in the process of making a final selection from the current applicants.

**ACTION:** None

4. Shareholder Laurel Smith submitted a public comment card regarding her shareholder request for a digital copy of the membership list and 990s.

**DISCUSSION:** Director Dahlstrom indicates a paper copy of the membership list was provided. The company is not required to provide a copy of the 990's because they are available online.

**ACTION:** None

5. Shareholder Maureen Mann submitted a public comment card regarding the shareholders being excluded from the executive portion of the meetings.

**DISCUSSION:** Director Dahlstrom indicates that in the April 2011 meeting, the Board agreed that the executive meeting would be closed to the public to conduct business for a period of time through the October 2011 meeting. The nature of business conducted would include non-public agenda items such as new employee matters.

**ACTION:** None

**Open Discussion:** A Shareholder asked if the Board would consider using the Robert's Rules of Order. Director Dahlstrom indicated the Board has used Robert's Rules of Order in the past. However, both shareholders and Board members at the time felt it was too restrictive and preferred an open discussion format. The board may consider using the Robert's Rules again in the future.

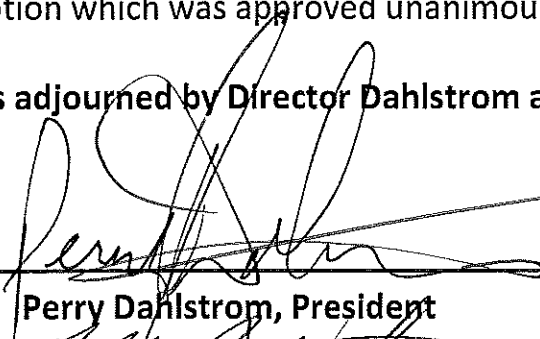
ADJOURNMENT

**MOTION:** Director Dahlstrom made a motion to adjourn the September 22, 2011 Regular Board of Directors Meeting.

**ACTION:** The motion which was approved unanimously.

The Meeting was adjourned by Director Dahlstrom at 8:38 P.M.

Approved by: \_\_\_\_\_

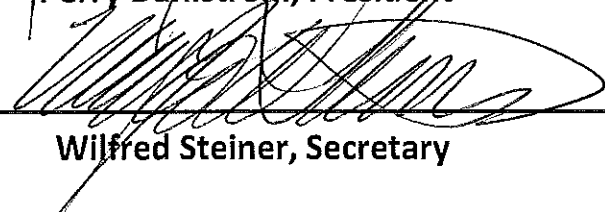


Perry Dahlstrom, President

Date: \_\_\_\_\_

10/27/11

Reviewed By: \_\_\_\_\_



Wilfred Steiner, Secretary

Date: \_\_\_\_\_

10/27/11