



BOARD OF DIRECTORS

MEETING MINUTES – REGULAR MEETING

Date: August 18, 2009 Time: 7:00 P.M.

Location: Cedarpines Park Community Center

CALL TO ORDER:

President Dahlstrom called the meeting to order at 7:10 P.M.

PRESENT:

President Perry Dahlstrom, Vice President Ronald Albright,
Secretary Wilfred Steiner, Treasurer Howard McLeod

CONSULTANTS:

General Manager Sonny Gowan,
Administrative Consultant-Rhiannon Gowan,

AUDIENCE MEMBERS:

Don Pederson, Cheryl Turpin, Dustin O'Connor, Maureen Mann
Clara Dennis, Melissa Esparza, Felix Esparza

JULY 25, 2009, ORGANIZATIONAL BOARD OF DIRECTORS MEETING

REVIEW OF THE JULY 25, 2009, ORGANIZATIONAL BOARD OF DIRECTORS MEETING WAS CONDUCTED. After discussion, Director Steiner was reappointed to a new 3 year term. Review of the existing Directors appointments was conducted. Director appointments were agreed upon as follows:

- President: Director Perry Dahlstrom
- Vice President: Director Ronald Albright
- Secretary: Director Wilfred Steiner
- Treasurer: Director Howard McLeod
- Director: Director Robert Friedman

ACTION: Director Steiner made a motion to approve the July 25, 2009 Organizational Board Meeting Minutes. Director McLeod seconded the motion, which was approved.

MAY 20, 2009, REGULAR BOARD OF DIRECTORS MEETING

REVIEW OF THE MAY 20, 2009, REGULAR BOARD OF DIRECTORS MEETING WAS CONDUCTED.

ACTION: Director Steiner made a motion to approve the May 20, 2009 Regular Board Meeting Minutes. Director McLeod seconded the motion, which was approved.

PUBLIC COMMENT

Mr. Dustin O'Connor, shareholder, addressed the Board in regards to a one time request for reduction. Mr. O'Connor explained to the Board that a tenant had moved out leaving him with a high water bill. Director Dahlstrom explained to Mr. O'Connor that the one time reduction was established for water leaks, and that his situation did not meet the criteria necessary for a one time reduction. Director Dahlstrom recommended that Mr. O'Connor contact the office staff to work out a payment plan. Mr. O'Connor requested a time line for payment plan options. Mr. O'Connor was told approximately 1 week.

Mrs. Cheryl Turpin, shareholder, asked the following question of the Board: Can a shareholder have a tenants water shut off for abuse? Director Dahlstrom stated "NO". A discussion followed as to tenants and squatters.

Mr. Donald Pederson, shareholder, asked the following question of the Board: Can any person inquire as to the outstanding account balance of a property if they are considering purchasing it? "NO" an individual not on the property account may not inquire into account balances, however financial institutions foreclosing, or selling, including escrow, may inquire about an account with proper documentation.

Mrs. Clara Dennis, shareholder, provided the Board with a brief history of a leak that had occurred in her residence in the past, and the numerous times that she had submitted a request for reduction. Mrs. Dennis was informed that it was believed that a ruling on her request for reduction had already been completed at a previous meeting. General Manager Sonny Gowan was instructed to research this request for reduction and provide Mrs. Dennis with the ruling as soon as possible.

Mrs. Cheryl Turpin, questioned the procedure of complaint forms filled out in the office. Mrs. Turpin requested the she receive a written response within a reasonable time for complaint forms she has filled out. A brief discussion was had as to office form procedures and response times.

FINANCIAL REPORTS

MAY 2009 FINANCIAL REPORT

REVIEW OF THE MAY 2009, FINANCIAL REPORTS WAS CONDUCTED.

During the review of the May 2009 Financials, shareholders requested definition of two account totals, and one bank register charge. Explanations were provided.

ACTION: Director McLeod made a motion to approve the May 2009 Financials. Director Steiner seconded the motion, which was approved.

JUNE 2009 FINANCIAL REPORT

REVIEW OF THE JUNE 2009, FINANCIAL REPORTS WAS CONDUCTED.

During the review of the JUNE 2009 Financials, two account totals were questioned. Clarifications would be provided.

ACTION: Director Steiner made a motion to approve the June 2009 Financials. Director McLeod seconded the motion, which was approved.

JULY 2009 FINANCIAL REPORT

REVIEW OF THE JULY 2009, FINANCIAL REPORTS WAS CONDUCTED.

During the review of the JULY 2009 Financials, the category work in progress and its totals were questioned. A clear and defined explanation of the charges to this category was not available. Clarifications would be provided.

NO ACTION TAKEN: Clarification and further review will be conducted at a future meeting.

REPORTS

OPERATIONS

Production Reports for July 2009

General Manager, Sonny Gowan provided the following system totals for July 2009:

• COONTURN - monthly production in gallons:	773,582
• LOVERS LANE - monthly production in gallons:	24,534
• LOWER BURNT MILL - monthly production in gallons:	279,311
• MID BURNT MILL - monthly production in gallons:	396,694
• UPPER BURNT MILL - monthly production in gallons:	187,082
• SAWPIT - monthly production in gallons:	426,966
TOTAL MONTHLY SYSTEM PRODUCTION:	2,088,169 gallons or 46.8 gallons per minute.
TOTAL PURCHASED WATER TO THE SYSTEM:	1,234,800 gallons
TOTAL WATER TO THE SYSTEM IN JULY 2009:	3,332,969 gallons or 74.4 gallons per minute.
TOTAL SYSTEM STORAGE AS OF JULY 31, 2009:	75.81 %

FORD F-550

Director McLeod Questioned the necessary repairs of the Ford F-550, and if a quotation had been obtained. A brief discussion was had in regards to the condition of the F-550, and the verbal quote received from Fairview Ford.

ACTION: Director McLeod made a motion to approve the repairs of the Ford F-550. Director Steiner seconded the motion, which was approved.

The General Manager announced that a current part time office position had been eliminated.

OLD BUSINESS

1. CLAWA CONNECTION STATUS

The engineering study performed by CLAWA has been completed. CPPMWC received a \$ 1,733.28 refund from the engineering deposit required by CLAWA of \$ 4,600.00 to complete this task. CLAWA has requested a deposit of \$ 69,000.00 to move forward with the connection construction. This now has become a financial issue for CPPMWC. A brief discussion was had as to this item remaining on the agenda, construction costs, CLAWA estimate, construction and installation procedures.

2. WATER STORAGE TANK MAINTENANCE-STATUS & INSPECTION PROPOSALS

Hold due to available funds. There are recommendations for inspection and tank cleaning is normally as needed.

3. CANYON VISTA

A discussion was had in regards to a letter from Webb and Associates, final accounting, a letter from Special Districts, and a letter to the Davis's.

4. SAWPIT STORAGE TANK SITE-STATUS UPDATE

No Change / Funding issue

5. BENNETT EASEMENT

No Change

6. COMMUNITY PARK WATER SERVICE

Director Dahlstrom asked if Special Districts had hooked up to there existing service connection which they have a prescriptive right to. General Manager Sonny Gowan responded that this option has been presented to Special Districts, however he was not aware of them hooking up to the service.

7. CHURCH STREET PROPERTY

No Change, We do not have a completed, signed judgment for this location.

NEW BUSINESS

1. OFFICE AND FIELD REORGANIZATION UPDATE

Hold

2. REDUCTION WATER BILL REQUESTS

Hold

3. WATERS ROAD RESURFACING PROJECT

General Manager Sonny Gowan informed the Board of the project, company impact, time frames, access concerns, and meetings attended at the County of San Bernardino Public Works.

4. CRESTFOREST DRIVE RESURFACING PROJECT

General Manager Sonny Gowan informed the Board of the project, company impact, time frames, access concerns, and meetings attended at the County of San Bernardino Public Works.

5. RATE RASE UPDATE

A discussion was conducted by the Board. Indications that the company has not had a rate raise in approximately 10 years. A special information meeting was discussed to inform shareholders of the necessity of a rate raise. This meeting would give shareholders the opportunity to provide feedback. It was recommended that we hold a special shareholders meeting on a Saturday. The special meeting was scheduled for Saturday September 12, 2009 at 10:00 AM.

ADJOURNMENT

Director McLeod made a motion to adjourn the meeting. Director seconded the motion, which was approved. The meeting was adjourned at 10:04 P.M.

MEETING SCHEDULE

The next regular scheduled Meeting of the Board of Directors of Cedarpines Park Mutual Water Company is September 15, 2009 at 7:00 p.m. at the Cedarpines Park Community Center in Cedarpines Park, CA.

Approved As Is: _____ **Date:** _____

Perry Dahlstrom, President

Approved As Corrected: _____ **Date:** _____

Perry Dahlstrom, President

Reviewed By: _____ **Date:** _____

Wilfred Steiner, Secretary