

*BOARD OF DIRECTORS*  
*MEETING MINUTES – EXECUTIVE MEETING*

Date: May 19, 2011 Time: 8:23 PM.

Location: CRESTLINE VILLAGE WATER DISTRICT

**CALL TO ORDER:** President Dahlstrom called the meeting to order at 8:23 P.M.

**PRESENT:** President Perry Dahlstrom  
Secretary Wilfred Steiner  
Treasurer Donald Pederson  
Director Paul Hartman

**ABSENT:** Vice President Ronald Albright

**CONSULTANTS:** General Manager - Sonny Gowan  
Administrative Consultant - Rhiannon Gowan

**ITEM ONE: APPLICANTS FOR ACCOUNTANT POSITION:** There was a discussion between the Board of Directors and the Accountant I/II applicants. The Board explained the job description and summarized what would be expected of the successful candidate.

*(applicants were excused from the meeting)*

## MINUTES

**APPROVE THE APRIL 2, 2011 EXECUTIVE BOARD MINUTES.**

**DISCUSSION:** Corrections were identified.

**ACTION:** Tabled for corrections.

**APPROVE THE APRIL 21, 2011 REGULAR BOARD MINUTES.**

**DISCUSSION:** Corrections were identified.

**ACTION:** Tabled for corrections.

## REPORTS

### **OPERATIONS**

#### **Production Reports for April 2011**

##### **Production Reports for April 2011**

General Manager, Sonny Gowan provided the following totals for April 2011:

TOTAL MONTHLY SYSTEM PRODUCTION:	<b>3,060,375</b>	Gallons or 70.8 gallons per minute.
TOTAL PURCHASED WATER TO THE SYSTEM:	<b>0</b>	Gallons or 0 gallons per minute.
TOTAL WATER TO THE SYSTEM IN April 2011:	<b>3,060,375</b>	Gallons or 70.8 gallons per minute.
TOTAL SYSTEM STORAGE AS OF April 30, 2011:	<b>75.18%</b>	

General Manager Gowan reported the following information to the Board:

- Investigated 3 customer leaks.
- Pulled 5 meters.
- Completed 10 Underground Service alerts.
- Posted 88 notices.
- Completed 18 water turn on orders.
- Completed 28 turn off orders.
- Replaced 2 meter boxes.
- Abandoned 2 water services.
- Completed 3 water availability investigations.
- Installed 1 new water service.
- Completed 2 meter change outs.
- Completed 79 meter read orders.
- Repaired motor starter and motor at the Mid Burnt Mill Booster Station.
- Repaired 1 service leak and replaced the meter shut off valve.
- Troubleshoot and replace the submersible pump at Lower Burnt Mill.
- Pull the pump and motor at Coonturn.
- Completed Inventory.

### *OLD BUSINESS*

1. **CLAWA CONNECTION STATUS – ( Financial Hold )**
2. **WATER STORAGE TANK MAINTENANCE-STATUS & INSPECTION PROPOSALS – ( Financial Hold )**
3. **CANYON VISTA**
4. **SAWPIT STORAGE TANK SITE – STATUS UPDATE - ( Financial Hold )**
5. **BENNETT EASEMENT - (No further public discussion, legal issue)**

**DISCUSSION:** The Board reviewed the most recent correspondence from the Company's attorney regarding current litigation.

**ACTION:** The Board agreed to pursue a settlement per attorney's recommendation. Director Steiner agreed to instruct the Company's attorney on how to proceed.

**6. POLICIES & PROCEDURES**

**7. BOARD OF DIRECTORS SHARE TOTALS**

**DISCUSSION:** The Board reviewed an account of water shares held by each member of the Board of Directors, as presented by Staff.

**ACTION:** The Board agreed to provide the account of water shares to any Shareholder in good standing, upon request.

**8. RATE INCREASE**

**9. BUDGET REVIEW**

*NEW BUSINESS*

**ITEM 1: SHAREHOLDER REQUEST FORM – ACCT 7-587**

**DISCUSSION:** Shareholder Gilbert Fausto submitted a Shareholder Request form inquiring how much it costs for one acre foot of water from CLAWA. Mr. Fausto also wanted to know what the cost is from CPPMWC Wells to produce one acre foot of water.

**MOTION:** N/A

**ACTION:** The board concluded the office could provide Mr. Fausto with the cost of water provided by CLAWA as a whole.

**ITEM 2: SHAREHOLDER COMPLAINT FORM – ACCT 1-490 & 99-5017**

**DISCUSSION:** Shareholders Cheryl Turpin and Laurel Smith submitted a Shareholder Complaint form regarding the Board's failure to remove Director Albright from the Board as they believe he is a shareholder not in good standing.

**MOTION:** N/A

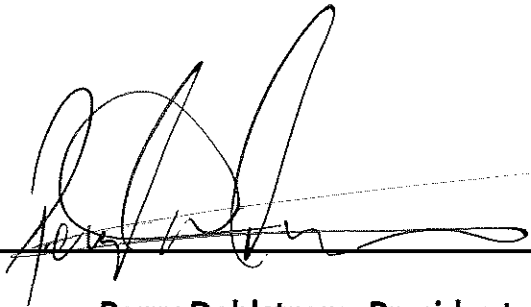
**ACTION:** The board agreed to continue discussion regarding the issue of Director Albright's shares and property. No conclusion was met and the subject was tabled for further research.

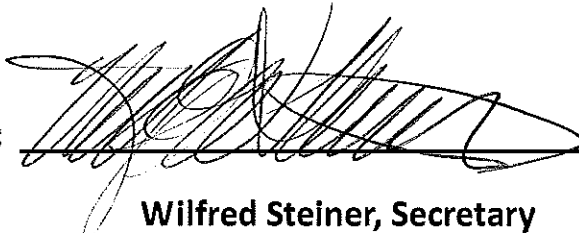
ADJOURNMENT

**MOTION:** Director Pederson made a motion to adjourn the May 19<sup>th</sup>, 2011 Executive Board of Directors Meeting. A second was made by Director Steiner.

**ACTION:** The motion was approved unanimously.

The Meeting was adjourned by Director Dahlstrom at 10:15 P.M.

Approved By:  Date: 10/27/11  
Perry Dahlstrom, President

Reviewed By:  Date: 10/27/11  
Wilfred Steiner, Secretary