



BOARD OF DIRECTORS
MEETING MINUTES – REGULAR MEETING

Date: March 17, 2011 Time: 7:00 PM.

Location: CRESTLINE VILLAGE WATER DISTRICT

CALL TO ORDER: President Dahlstrom called the meeting to order at 7:00 PM

PRESENT: President Perry Dahlstrom
Vice President Ronald Albright
Treasurer Donald Pederson
Secretary Wilfred Steiner
Director Paul Hartman

CONSULTANTS: General Manager – Sonny Gowan
Administrative Consultant – Rhiannon Gowan

STAFF: Roselynn R. Halpin

AUDIENCE MEMBERS: See Attached Exhibit “A”

ANNOUNCEMENT: There will be an Executive Board Meeting following the Regular Board Meeting.

1. PROCEDURAL CHANGE

MOTION: Director Steiner made a motion to move the Public Comments Section to the end of regular business, and limit each person to a maximum of 5 minutes speaking time. A second was made by Director Albright.

ACTION: Motion was carried unanimously.

MINUTES

1. APPROVE THE FEBRUARY 17, 2011 REGULAR BOARD MINUTES.

DISCUSSION: No changes or objections to the minutes.

MOTION: Director Albright made a motion to approve the February 17, 2011 Regular Board Minutes as submitted. A second was made by Director Pederson.

ACTION: Motion was carried; Director Steiner abstained.

2. APPROVE THE FEBRUARY 17, 2011 EXECUTIVE BOARD MEETING MINUTES.

DISCUSSION: No changes or objections to the minutes.

MOTION: Director Pederson made a motion to approve the February 17, 2011 Executive Board Minutes as submitted. A second was made by Director Albright.

ACTION: Motion was carried; Director Steiner abstained.

3. APPROVE THE JANUARY 20, 2011 EXECUTIVE BOARD MEETING MINUTES

DISCUSSION: No changes or objections to the minutes.

MOTION: Director Albright made a motion to approve the January 20, 2011 Executive Board Minutes as submitted. A second was made by Director Pederson.

ACTION: Motion was carried; Director Steiner abstained.

REPORTS

1. FINANCIAL REPORT FOR FEBRUARY 2011

DISCUSSION: Mrs. Gowan explained the status of the Company financial reports for February 2011.

MOTION: Director Pederson made a motion to accept the financial report as presented. A second was made by Director Steiner.

ACTION: Motion carried unanimously.

2. OPERATIONS

Production Reports for February 2011

General Manager, Sonny Gowan provided the following totals for February 2011:

TOTAL MONTHLY SYSTEM PRODUCTION:	2,816,474	Gallons or 69.9 gallons per minute.
TOTAL PURCHASED WATER TO THE SYSTEM:	0	Gallons or 0 gallons per minute.
TOTAL WATER TO THE SYSTEM:	2,816,474	Gallons or 71.6 gallons per minute.
TOTAL SYSTEM STORAGE:	71.38%	

GM Gowan reported the following information to the Board:

- The Field Technicians investigated 3 possible customer leaks
- Technicians completed 8 after hours customer call outs
- Replaced 1 meter shut off valve
- Pulled 6 meters for non-payment
- Completed 8 Underground Service Alerts
- Posted 4 notices
- Completed 8 water turn on orders, and 15 turn off orders
- Replaced 1 meter box
- Abandoned 1 water service
- Completed 5 water availability investigations
- Plowed snow and graded roads to the pump houses
- Replaced a clear well pump at Sawpit
- Repaired 6 inch water line on Mojave River
- Filed a police report and made repairs for vandalism at the Lovers Lane facility
- Made repairs to a damaged fire hydrant on Lakeland View

OLD BUSINESS

(HOLD)

1. CLAWA CONNECTION STATUS – (Financial Hold)
 2. WATER STORAGE TANK MAINTENANCE-STATUS & INSPECTION PROPOSALS – (Financial Hold)
 3. CANYON VISTA - (No Public Discussion, Legal Issue)
 4. SAWPIT STORAGE TANK SITE – STATUS UPDATE - (Financial Hold)
 5. BENNETT EASEMENT - (No Public Discussion, Legal Issue)
 6. POLICIES & PROCEDURES
 - a. GM Gowan reported that the revised Employee Policy & Procedure Manual is 50% completed.
 - b. GM Gowan reported that the revised Company Rules & Regulations are nearly complete.
 - c. Mrs. Halpin reported that reformatting of the Company By-Laws to 8-1/2 x 11 is complete.
 - d. “Becoming a Shareholder” (informational document)
Tabled for next regular meeting.
- ACTION:** Director Pederson requested that the Company Rules & Regulations, and Company By-Laws be distributed to the Board for review.

NEW BUSINESS

ITEM 1: REQUEST FOR A ONE TIME REDUCTION BOOK 3 ACCOUNT 523

DISCUSSION: Board Action Request #3-523 for a "One Time Reduction" due to a plumbing failure was discussed. The Requestor spoke on his own behalf, explaining the circumstances of the incident. It was agreed by the Board and Staff that all general requirements for a one time reduction had been satisfied.

MOTION: Director Pederson made a motion to approve the one time reduction recommendations for Book 3 Account 523, as submitted by Staff. A second was made by Director Steiner.

ACTION: Motion carried unanimously.

ITEM 2: APPROVE CANCELLATION AND REISSUE OF WATER SHARES FOR THE FOLLOWING ACCOUNTS: 99-413, 99-265, 2-42, 3-473, 07-367,-11-71, 2-672, 1-944.

DISCUSSION: The cancellation and reissue of shares to each account (as listed) were reviewed by the Board.

MOTION: Director Albright made a motion to approve the cancellation and reissuance of water shares on Accounts: 99-413, 99-265, 2-42, 3-473, 07-367,-11-71, 2-672, 1-944. A second was made by Director Hartman.

ACTION: Motion carried unanimously. Share cancellation forms and new share certificates were signed.

PUBLIC COMMENT

PUBLIC COMMENT CARDS:

1. Shareholder Cheryl Turpin submitted a public comment card regarding her belief that private shareholder information has been placed on the company website, and that she had not received proper justification as promised at the last regular Board meeting.

DISCUSSION: The Board reasserted its position; that inclusion of proxy information in the Annual Shareholder Meeting minutes is a necessary part of the corporate records, and that this information is not considered private or personal.

ACTION: Director Steiner stated that he would look at the source used as a template for creating the Annual Shareholder's Meeting Minutes, and get a definitive answer for Shareholder Turpin.

2. Shareholder Cheryl Turpin submitted a public comment card regarding the Jobs Peak Tank pump being off from Friday 2/25/2011 at 11:30pm, to Sunday 2/27/2011 at 2:00pm, due to a power outage. She stated the roads were clear to the tank, and water was at a trickle.

DISCUSSION: GM Gowan stated he was informed by Staff that the generator at Jobs Peak did come on, and was checked regularly by the Field Technicians during the power outage. GM Gowan indicated that all generators had been set up for auto-start in anticipation of bad weather. The Board expressed concern over the absence of any field logbook or similar means for after-hours accountability.

ACTION: The Board instructed GM Gowan to implement a policy that requires field staff to carry and use a logbook for after-hours service and inspections.

3. Shareholder Cheryl Turpin submitted a public comment card regarding the Company's contract with ECS, stating that Cedarpines Park Mutual Water Company cannot continue to pay out \$174,000 a year for a general manager.

DISCUSSION: Shareholder Turpin stated the ECS contract would be completed October 2011, and asked what was being done to replace them. Mrs. Turpin handed out a list of comparable salaries from other water companies to each Board member. President Dahlstrom pointed out that the salaries shown on the list were for individuals, and that ECS is a “company” providing a contracted service. ECS basically provides 2-1/2 persons; a general manager, office manager/accountant, and part time personnel as required.

ACTION: None

4. Shareholder Cheryl Turpin submitted a public comment card regarding the “In Good Standing” rule for Directors.

DISCUSSION: Shareholder Turpin submitted copies of tax roll information to the Board, stating she believes one of the Directors is lacking the correct number of shares.

ACTION: President Dahlstrom instructed GM Gowan to again confirm that all Directors have the correct number of shares.

5. Shareholder Cheryl Turpin submitted a public comment card asking why the shareholders have not been provided Executive Meeting minutes in a timelier manner, and asking why it takes 8 months for the Annual Shareholders Meeting minutes to be signed and approved.

DISCUSSION: President Dahlstrom explained that all minutes are made available to the Shareholders as soon as they are approved and signed.

ACTION: None

6. Shareholder Cheryl Turpin submitted a public comment card regarding the Bennett Pipe, stating on February 17th 2011 the President had commented they would be in touch with the Bennett’s, and asked if this had occurred.

DISCUSSION: President Dahlstrom explained that there are still legal issues that need to be resolved, and that Mr. Bennett would be contacted as soon as possible.

ACTION: None

7. Shareholder Priscilla Richardson submitted a public comment card regarding the monthly meeting notifications, asking why she had been denied 100 copies of the meeting notice that she had requested.

DISCUSSION: The Board agreed that the request was not pursuant to Company business, and that adequate notice of Board Meetings is already being provided by multiple methods. The Board admonished that while regularly scheduled meetings of the Board of Directors have been made open to Shareholders, the purpose of the meeting is to conduct Company business.

ACTION: None

8. Shareholder Laurel Smith submitted a public comment card regarding amending the Annual Shareholder Meeting minutes of September 18th 2010, stating the outstanding shares noted on the annual financial statement did not match the shares reported in the minutes.

DISCUSSION: The Board explained that these counts were performed months apart and would not likely match, however there may have been a mix-up between "issued" shares and "outstanding" shares.

ACTION: President Dahlstrom indicated that the Company would review the figures, and the difference between the "issued" vs. "outstanding" share counts, at the time of the annual meeting. He requested that ECS office manager provide a reconciliation of these shareholder count numbers.

MEETING SCHEDULE

The next Regular Board of Directors Meeting for Cedarpines Park Mutual Water Company is scheduled for Thursday April 21, 2011 at 7:00 PM. This meeting will be held at the Crestline Village Water District Board Room, 777 Cottonwood Drive, Crestline, CA 92325.

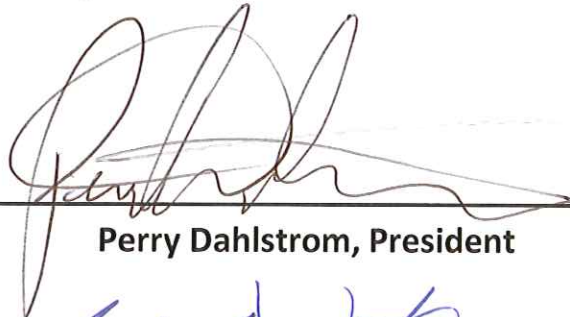
ADJOURNMENT

MOTION: Director Albright made a motion to adjourn the March 17th, 2011 Regular Board of Directors Meeting. A second was made by Director Steiner.

ACTION: The motion which was approved unanimously.

The Meeting was adjourned by Director Dahlstrom at 8:58 P.M.

Approved by: _____

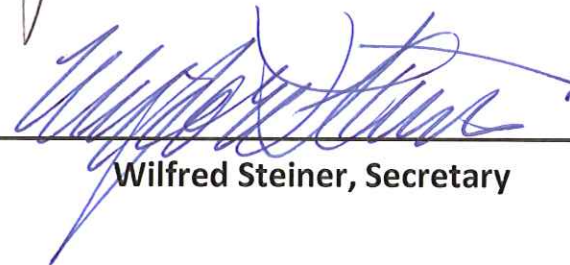


Perry Dahlstrom, President

Date: _____

4/21/11

Reviewed By: _____



Wilfred Steiner, Secretary

Date: _____

4/21/11