



BOARD OF DIRECTORS

MEETING MINUTES – REGULAR MEETING

Date: JANUARY 28, 2010 Time: 7:00 P.M.

Location: CRESTLINE VILLAGE WATER DISTRICT

CALL TO ORDER:

President Dahlstrom called the meeting to order at 7:02 P.M.

PRESENT:

President Perry Dahlstrom
 Vice President Ronald Albright
 Director Donald Pederson

ABSENT:

Director Wilfred Steiner
 Director Howard McLeod

CONSULTANTS:

General Manager - Sonny Gowan
 Administrative Consultant - Rhiannon Gowan

STAFF:

Jani Haynes

AUDIENCE MEMBERS:

Cheryl Turpin, Laurel Lo Cicero-Smith, Destiney Mailhot

ANNOUNCEMENT:

Director Dahlstrom Announced the passing of Mr. Patrick Marley.

REGULAR BOARD OF DIRECTORS MEETING MINUTES

APPROVE THE DECEMBER 17, 2009 REGULAR BOARD OF DIRECTORS MEETING MINUTES.

DISCUSSION: A discussion was had on the following items: The November Financial Report, How the interest is accrued for the RUSD loan discussed at the November Board Meeting, and 21650 Ballenger – General Manager Sonny Gowan reported that he had a conversation with the real estate agent provide by Mrs. Cheryl Turpin. Mr. Gowan continued that this agent was notified that 21650 Ballenger was not in the Cedarpines Park Mutual Water Company service area.

MOTION: Director Pederson made a motion to approve the December 17, 2009 Regular Board of Directors Meeting Minutes as presented. Director Albright seconded the motion.

ACTION: The motion made by Director Pederson and seconded by Director Albright to accept the December 17, 2009 Regular Board of Directors Meeting Minutes as submitted, was approved.

FINANCIAL REPORTS

DECEMBER 2009 FINANCIAL REPORT

APPROVE THE DECEMBER 2009, FINANCIAL REPORT AS SUBMITTED.

DISCUSSION: A discussion was had on the following items: The cash account, account transfers, the all assets account, the CPA's responsibility, quotations from additional CPA's, a deadline for the existing CPA to clean up the financials, understanding of financials,

MOTION: Director Albright made a motion to approve the December 2009 Financial Report as submitted. Director Pederson seconded the motion.

ACTION: The motion made by Director Albright and seconded by Director Pederson to accept the December 2009 Financial Report as submitted, was approved.

PUBLIC COMMENT

PUBLIC COMMENT WAS CONDUCTED BY PUBLIC COMMENT CARDS SUBMITTED

- Destiney Mailhot – Shareholder
 Subject – Why are Board Meetings not being moved back to the Cedarpines Park Community Center rather than holding them at the Crestline Village Water District Board Room?
 Answer – Director Dahlstrom stated that the Crestline Village Water District Board Room was better equipped for presentations, climate control was better, and that the shareholders requested the moving of the Regular Board Meetings. Director Dahlstrom also stated that the meetings may be moved back to the Cedarpines Park Community Center in the summer time.

REPORTS

OPERATIONS

Production Reports for December 2009

General Manager, Sonny Gowan provided the following totals for December 2009:

TOTAL MONTHLY SYSTEM PRODUCTION:	1,837,552 gallons or 41.2 gallons per minute.
TOTAL PURCHASED WATER TO THE SYSTEM:	664,900 gallons or 14.9 gallons per minute.
TOTAL WATER TO THE SYSTEM IN DECEMBER 2009:	2,520,452 gallons or 56.1 gallons per minute.
TOTAL SYSTEM STORAGE AS OF DECEMBER 31, 2009:	77.33 %

General Manager, Sonny Gowan provided the following information to Board:

- The field crew had completed approximately 216 work orders during December.
- The main line repair on Cedar Pines Dr. from snow plow damage.
- The purchase of field crew uniforms.
- The CLAWA connection is currently off.
- Power outages and power unbalances from SCE.
- Weather event preparation.
- The employee training schedule for 2010.

A discussion was had that covered the following topics: Chlorine residual within the distribution system, Air in the distribution system, Water loss, Water meter accuracy, meter wear, Meter replacement, and changing the production reports to total boosted water rather than well production.

OLD BUSINESS

Director Albright indicated that the Rate Raise Update should be listed under Old Business and not classified as New Business.

1. RATE RAISE INFORMATIONAL UPDATE

A discussion was had on the current status of the Rate Raise process. A consensus of the Board of Directors present, indicated that the Board would attempt to present the Rate Raise intentions at the February 18, 2010 Regular Board of Directors Meeting.

Director Dahlstrom indicated that there had been no changes in the following old business categories, and that there was no review or discussion necessary.

- 2. CLAWA CONNECTION STATUS – (Financial Hold)**
- 3. WATER STORAGE TANK MAINTENANCE-STATUS & INSPECTION PROPOSALS – (Financial Hold)**
- 4. CANYON VISTA - (No Further Discussion, Legal Issue)**
- 5. SAWPIT STORAGE TANK SITE – STATUS UPDATE - (Financial Hold)**

NEW BUSINESS

1. Professional Services Agreement

A discussion was held by the Board of Directors in regards to the Amendment of the Professional Services Agreement between CedarPines Park Mutual Water Company and ECS Company, Inc.

MOTION: Director Albright made a motion to approve the Professional Services Agreement Amendment, as presented, with an effective date of October 1, 2009. Director Pederson seconded the motion.

ACTION: The motion made by Director Albright and seconded by Director Pederson to accept Professional Services Agreement Amendment, was approved.

2. Triangle Nook Service Available

Director Dahlstrom indicated that review of the information presented in the Board package was sufficient to approve the issuance of a Service Available Letter from Cedarpines Park Mutual Water Company.

MOTION: Director Albright made a motion to approve the Service Available Letter for the Triangle Nook location. Director Pederson seconded the motion.

ACTION: The motion made by Director Albright and seconded by Director Pederson to approve the Service Available Letter for the Triangle Nook location, was approved.

3. Request for Reduction Account # 3-93

The Board of Directors discussed the qualifications for a one time reduction and decided that there was currently not enough information provided to grant this request.

ACTION: The Board of Directors requested that additional information be provided to insure that this account meets the qualifications for a one time reduction.

4. Request for Reduction Account # 3-338

The Board of Directors discussed this request for reduction. The account information presented in the Board package was reviewed.

ACTION: Based on the information provided, the Board of Directors granted a one time reduction of 25% of the reported customer leak.

5. Board Action Request Form

A Board Action Request Form was submitted to the Board of Directors. This form requested that the Regular Board of Directors Meetings be moved back to the Cedarpines Park Community Center.

ACTION: This request was denied.

Board Action Request Form – Hackin, Not Present to Present Request.

ACTION: This request was denied.

6. Crestline Village Water District Response

A letter of response was received from Crestline Village Water District indicating interest in the possible acquisition of the Cedarpines Park Mutual Water Company. An open discussion was had on this subject.

ACTION: No action was taken.

MEETING SCHEDULE

The next regular scheduled Meeting of the Board of Directors of Cedarpines Park Mutual Water Company is Thursday, February 18, 2010 at 7:00 p.m. at the Crestline Village Water District Board Room, 777 Cottonwood Drive, Crestline, CA. 92325.

ADJOURNMENT

Director Albright made a motion to adjourn the January 28, 2010, Regular Board of Directors Meeting. Director Pederson seconded the motion, which was approved. The meeting was adjourned at 10:09 PM.

Approved As Is: _____ Date: _____

Perry Dahlstrom, President

Approved As Corrected: _____ Date: _____

Perry Dahlstrom, President

Reviewed By: _____ Date: _____

Wilfred Steiner, Secretary