

*BOARD OF DIRECTORS*  
*MEETING MINUTES – REGULAR MEETING*

Date: January 20, 2011 Time: 7:00 PM.

Location: CRESTLINE VILLAGE WATER DISTRICT

- CALL TO ORDER:** President Dahlstrom called the meeting to order at 7:00 PM
- PRESENT:** President Perry Dahlstrom  
Vice President Ronald Albright  
Treasurer Donald Pederson  
Director Paul Hartman
- ABSCENT:** Secretary Wilfred Steiner
- CONSULTANTS:** General Manager – Sonny Gowan  
Administrative Consultant – Rhiannon Gowan
- STAFF:** Roselynn R. Halpin
- AUDIENCE MEMBERS:** See Attached Exhibit “A”
- ANNOUNCEMENT:** There will be an Executive Board Meeting following the Regular Board Meeting.

## MINUTES

### **1. APPROVE THE NOVEMBER 11, 2010 EXECUTIVE BOARD MEETING MINUTES.**

**DISCUSSION:** No changes or objections to the minutes.

**MOTION:** Director Albright made a motion to approve the November 11, 2010 Regular Board Minutes as submitted. A second was made by Director Pederson.

**ACTION:** Motion carried unanimously.

### **2. APPROVE THE DECEMBER 16, 2010 REGULAR BOARD MEETING MINUTES.**

**DISCUSSION:** No changes or objections to the minutes.

**MOTION:** Director Pederson made a motion to approve the December 16, 2010 Executive Board Minutes as submitted. A second was made by Director Hartman.

**ACTION:** Motion carried unanimously.

### **3. APPROVE THE DECEMBER 16, 2010 EXECUTIVE BOARD MEETING MINUTES.**

**DISCUSSION:** No changes or objections to the minutes.

**MOTION:** Director Pederson made a motion to approve the December 16, 2010 Executive Board Minutes as submitted. A second was made by Director Albright.

**ACTION:** Motion carried unanimously.

## REPORTS

### 1. FINANCIAL REPORT FOR DECEMBER 2010

**DISCUSSION:** Mrs. Gowan explained the status of the Company financial reports for December 2010. Mrs. Gowan indicated that she believes the “Cash” account is overstated by approximately \$600, and that the cause is still being investigated. Mrs. Gowan also explained why the amount shown on the Fund Report for “Misc. Receivables” did not match the P&L Report, and that it would be corrected in January.

**MOTION:** Director Pederson made a motion to accept the financial reports for December 2010 as presented. A second was made by Director Albright.

**ACTION:** Motion carried unanimously.

### 2. OPERATIONS

#### Production Report for December, 2010

General Manager, Sonny Gowan, provided the following totals for December 2010:

TOTAL MONTHLY SYSTEM PRODUCTION:	2,354,173 Gallons or 52.7 gallons per minute.
TOTAL PURCHASED WATER TO THE SYSTEM:	1,040,200 Gallons or 23.3 gallons per minute.
TOTAL WATER TO THE SYSTEM IN NOVEMBER 2010:	3,394,373 Gallons or 76.0 gallons per minute.
TOTAL SYSTEM STORAGE AS OF NOVEMBER 30, 2010:	89.52%

GM Gowan reported the following information to the Board:

- ◆ New roof was completed for the Job’s Peak Booster Station
- ◆ Installed a new water service at 21801 Job’s Peak
- ◆ Completed Underground Service Alerts
- ◆ Prepared facilities for winter storms, sand bagged, dug drainage trenches, and created run-off diversions.
- ◆ Installed snow chains on the backhoe and service trucks

- ◆ Completed call-outs for frozen pipes
- ◆ Filled exposed water main on the end of Mojave River Road
- ◆ Plowed and shoveled snow from all facilities
- ◆ Numerous power outages were reported, back-up generators were placed in service on several occasions
- ◆ Sawpit pump contactor damaged from power outages, SCE is monitoring
- ◆ Meter reading cycle completed. 10 of 12 books read, and 2 estimated due to snow
- ◆ Investigated 18 customer leaks
- ◆ Repaired 2 service lines

## *PUBLIC COMMENT*

### **PUBLIC COMMENT CARDS:**

1. Shareholder, Cheryl Turpin, submitted a public comment card concerning the most recent Shareholders' Prospectus which include the By-Laws, Articles of Incorporation and Financials, asking if they are ready.

**DISCUSSION:** Mrs. Gowan informed Mrs. Turpin that all the documents are available at the office.

**MOTION:** None

**ACTION:** None

2. Shareholder, Cheryl Turpin, submitted a public comment card concerning the rules of using driver's license numbers at the Annual Shareholders Meetings.

**DISCUSSION:** A brief discussion followed regarding the administrative use of driver's licenses at the Annual Shareholders Meeting. The Board assured Mrs. Turpin that copies were made of driver's licenses in error, and that instructions to destroy any copied drivers licenses had been followed.

**MOTION:** None

**ACTION:** None

3. Shareholder, Cheryl Turpin, submitted a public comment card concerning the actual date of meter reading versus the read date shown on the customer's bill, and the impact on shareholders being forced into a higher tier from delayed meter reading.

**DISCUSSION:** GM Gowan explained that while recent snow fall had interrupted the normal read cycle, every effort had been made to complete the meter reading in a timely and accurate manner. Mrs. Gowan explained that the billing software required a standardized read date, and that normally the actual read date would not vary more than a few days. The Board agreed that any significant delay of meter reading would be a valid concern, and that if anyone believes they have been over-charged they may have their bill reviewed and corrected as applicable.

**MOTION:** None

**ACTION:** None

4. Shareholder, Charles Lauden submitted a public comment card concerning the bi-monthly membership fees and bi-monthly meter service fees billed, and the possibility of merging with Lake Arrowhead Water Company in the future.

**DISCUSSION:** A brief discussion followed regarding how the Board of Directors evaluated all available options prior to the rate increase in March of 2010. The Board explained the necessity for membership, service and consumption charges/fees, and explained that the possibility for acquisition by either Crestline Village Water Company or Golden State Water Company is still being explored.

**MOTION:** None

**ACTION:** None

## *OLD BUSINESS*

1. CLAWA CONNECTION STATUS – ( Financial Hold )
2. WATER STORAGE TANK MAINTENANCE-STATUS & INSPECTION PROPOSALS – ( Financial Hold )
3. CANYON VISTA - ( No Further Discussion, Legal Issue )
4. SAWPIT STORAGE TANK SITE – STATUS UPDATE - ( Financial Hold )
5. BENNETT EASEMENT - (No further discussion)
6. MINUTES FOR THE 2010 ANNUAL SHAREHOLDERS MEETING

**DISCUSSION:** Minor corrections were identified and incorporated.

**MOTION:** Director Pederson made a motion to approve the September 18, 2010 Annual Shareholders Meeting Minutes as corrected. A second was made by Director Albright.

**ACTION:** Motion was carried. Director Hartman abstained.

## *NEW BUSINESS*

### **ITEM 1: APPROVE THECDPH INVOICE.**

**DISCUSSION:** There was a discussion about the timing and basis for, the current California Department of Public Health (CDPH) annual permit renewal invoice.

**MOTION:** Director Albright made a motion to approve the \$4,464.00 invoice as submitted. A second was made by Director Pederson.

**ACTION:** Motion carried unanimously.

**ITEM 2: SHARE CANCELLATIONS FOR THE FOLLOWING ACCOUNTS**

- 3-283
- 99-5608
- 99-5396
- 1-620
- 4-24

**DISCUSSION:** Review of cancellation requests were conducted, with confirmation that the CPPMWC general requirements for share cancellation had been satisfied.

**MOTION:** Director Albright made a motion to approve the share cancellations as submitted. A second was made by Director Pederson.

**ACTION:** Motion carried unanimously.

**ITEM 3: SHARE ISSUANCE FOR THE FOLLOWING ACCOUNTS**

- 99-5608
- 1-620
- 4-24

**DISCUSSION:** Review of share issuance requests were conducted, with confirmation that the CPPMWC general requirements for share issuance had been satisfied.

**MOTION:** Director Hartman made a motion to approve the share issuances as submitted. A second was made by Director Albright.

**ACTION:** Motion carried unanimously.

## MEETING SCHEDULE

The next Regular Board of Directors Meeting for Cedarpines Park Mutual Water Company is scheduled for Thursday, February 17, 2011 at 7:00 PM. This meeting will be held at the Crestline Village Water District Board Room, 777 Cottonwood Drive, Crestline, CA 92325.

## ADJOURNMENT

**MOTION:** Director Albright made a motion to adjourn the January 20, 2010, Regular Board of Directors Meeting. A second was made by Director Hartman.

**ACTION:** Motion carried unanimously.

The Meeting was adjourned by Director Dahlstrom at 8:35 P.M.

Approved by: \_\_\_\_\_

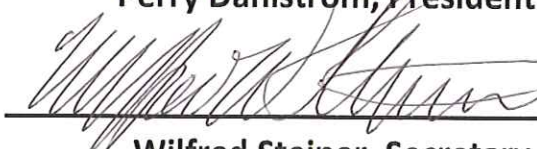


Perry Dahlstrom, President

Date: \_\_\_\_\_

2/17/11

Reviewed By: \_\_\_\_\_



Wilfred Steiner, Secretary

Date: \_\_\_\_\_

2/23/11